



MINUTES

Business Services Committee

John Benbow, Jr., Chairman
Katherine Bielski-Medina, Member
Julie Timm, Member
John A. Krings, President

August 7, 2023

LOCATION: Board of Education Office, 510 Peach Street, Wisconsin Rapids, WI 54494
Conference Room C

TIME: Immediately following the Educational Services Committee Meeting, but not before 6:15 p.m.

COMMITTEE MEMBERS PRESENT: Julie Timm, Katherine Bielski-Medina, John Krings and John Benbow, Jr.

ADMINISTRATORS PRESENT: Phil Bickelhaupt and Aaron Nelson

- I. The meeting was called to order at 7:10 p.m. by John Benbow, Jr.
- II. Public Comment - None
- III. Actionable Items
 - A. Security Surveillance Purchase - Various District Buildings

BS-1 Motion by Katherine Bielski-Medina, seconded by Julie Timm, to purchase and install additional security surveillance cameras and door access control at Mead, Washington, Wisconsin Rapids Area Middle School, East Junior High, and Lincoln High School from Systems Technologies at a total cost of \$72,351.00 to be funded from Fund 46 in accordance with the District 10-year Facility Plan. Motion carried unanimously.
- IV. Updates and Reports
 - A. Purchases - Update

Copies of the following invoices, bid specs, and purchase orders will be reviewed:

 - AWSA - \$12,577.00 - Memberships - Superintendent Budget
 - CESA 5 - \$116,578.52 - 4th Quarter 2022-2023 Contract Fees
 - City of Wisconsin Rapids - \$18,698.99 - 2nd Quarter School Liaison Officer Fee
 - Frontline - \$36,514.32 - 2023-2024 Contract
 - Illuminate Education - \$61,445.00 - Fast Bridge & eduCLIMBER - CARES 3
 - Imagine Learning - \$18,375.00 - Digital Libraries - LHS Virtual
 - Instructure - Studio & Canvas Subscription - \$32,520.00 - CARES 3
 - Skyward - \$19,293.00 - Annual License - Business Office
 - Skyward - \$37,161.00 - Balance of Conversion Fee - Business Office
 - Skyward - \$44,066.76 - Student Management - Business Office
 - WASB - \$10,617.00 - 2023-2024 Membership Dues
 - WASCD - \$22,155.00 - Conference - CEIS & CARES Funds

B. Wisconsin Retirement System Rate Increase - Update

Wisconsin Retirement System rates will be increasing by 0.2% as of January 1st, 2024. This increase will be split between the employer and employee. The total cost increase to the District on an annual basis will be around \$30,000.00.

C. Placement of WoodTrust Bank ATM Machine at Lincoln High School - Update

WoodTrust Bank is working with Lincoln High School Administration to place an ATM machine in the student entrance at Lincoln High School at no cost to the District. The machine will allow students, families and members of the public to obtain cash on an as needed basis.

V. Consent Agenda Items

The Committee members agreed upon the following consent agenda items for consideration at the regular Board of Education meeting:

BS-1 Security Surveillance Purchase - Various District Buildings

VI. Future Agenda Items

John Benbow, Jr. adjourned the meeting at 7:19 p.m.